

Supported Employment - IPS Flow Chart

Discovery

Job Search Plan & Career Profile is Completed

- Releases of information are signed
- IPS Employment Specialist gets to know the individual's needed accommodations, interests, skills, & so on
- Individual narrows down a job title or a specific job field he/she/they are interested in
- Decide what level of disclosure the IPS Employment Specialist will have when seeking potential employment opportunities



Job Development

Resume editing, interview preparation, & employer research

- Individual and IPS Employment Specialist fill out a disclosure form for when IPS Employment Specialists do employer outreach
- Individual and IPS Employment Specialist create or edit resumes
- Individual and IPS Employment Specialist practice interview questions, answers, & general etiquette
- IPS Employment Specialist assists in seeking employment opportunities



Supported Employment

Started at place of employment, Job Support Plan is completed

- Individual started work, meetings with IPS Employment Specialist occur less often
- Individual attends work, begins their training
- IPS Employment Specialist provides outside-of-work or at-work support for individual
- IPS Employment Specialist provides support up to two years of employment



Program Completion

OVR closes individual's case & individual is employed. IPS Transition Plan is completed

- Individual has been successfully employed & feels more independent
- Individual reviews natural & professional supports prior to closure
- IPS Employment Specialist provides information for how to rejoin the program if needed
- Option to revoke any releases of information that have been filled out. Receive filled out documents.